



Declaration and Indemnity Form

How to fill in this form:

- Use this form where you are providing an instruction to sell assets to pay Inheritance Tax, to pay funeral expenses or where you want the funds held as cash pending receipt of Grant of Probate
- The form needs to be supported with a certified copy of the will or Letters of Administration (if there is no will) or Certificate of Confirmation – in Scotland).
- Please use black ink and write clearly inside the boxes provided using capital letters.
- Mark your answers with a cross in the appropriate box like this:

- If you make a mistake, please correct it but don't use correction fluid.
- Any applications received that are not completed correctly may incur delays or could be returned to you.
- If you have any queries about this form please call our Customer Services Team on **0800 41 41 16**

What's next?

Please send your completed application form to:
Fidelity
PO Box 391
Tadworth KT20 9FU

1 Estate information

Account number

Title

Mr Mrs Ms Other:

Surname of account holder

First name of account holder

Middle name/s of account holder

2 Declaration

- "Fidelity" is with reference to "Financial Administration Services Ltd.
- I am a personal representative administering the above mentioned deceased person's estate and I declare that I am entitled to administer the estate. I enclose a certified copy of the will, Letters of Administration (if there is no will) or Certificate of Confirmation (in Scotland) which has been certified by either a Solicitor, Barrister, Legal Executive or IFA on every page. I confirm the person providing certification is independent and not related to me.
- I am in the process of obtaining a Grant of Probate and shall send this to Fidelity as soon as possible.
- Fidelity shall be entitled to rely on the statements made by me in this declaration and any information which I provide in relation to the above mentioned deceased person's account.
- I agree to fully reimburse Fidelity for any costs, losses and expenses suffered or incurred by Fidelity arising out of or in connection with Fidelity acting in accordance with my instructions (including any instructions to sell holdings within the deceased person's account) or Fidelity relying on any information or declaration provided by me.
- I understand that where I have provided Fidelity with instructions to sell holdings in the deceased person's estate and it later transpires that I did not have the authority to provide such instructions, the declaration provided in this form means I will be liable for all of Fidelity's costs, including the payment of costs and expenses to a third party.
- I understand that any payment being made in advance of receipt of the grant or probate are made at Fidelity's discretion.
- All personal representatives named in the attached will have authority to provide Fidelity with instructions to sell assets held in the account of the deceased person.
- I understand that any assets which are sold shall be held as cash within the account of the deceased person until Grant of Probate has been obtained and further instruction provided. If a request to pay Inheritance Tax or funeral expenses has been made, this payment will be made at the discretion of Fidelity and payment made directly to HMRC or the Funeral Director.
- If you are in any doubt that these statements are true, you should seek professional advice before signing this form.

FOR OFFICE USE ONLY

Docs

3 Representatives

Any dealings on the deceased's account shall continue to be governed by the relevant Terms and Conditions which can be found at [fidelity.co.uk/inheritance](https://www.fidelity.co.uk/inheritance) or obtained by calling 0800 41 41 16 and by signing this form you agree to be bound by these Terms and Conditions. If there are additional representatives, please continue on a separate sheet. In order to comply with Money Laundering Regulations, Fidelity must verify the identity of all personal representative(s) named. Fidelity may use the information provided in order to complete verification of identity via an online referencing agency or make a request for documentary evidence for each named personal representative(s) (requirements detailed on the Identification Guidelines form). Please note, there will be restrictions on the withdrawal of capital until the necessary evidence of identity is obtained for all personal representative(s).

Primary Representative (additional representatives to continue on separate sheet)

Title

Mr Mrs Ms Other:

Surname

First name

Middle name/s

Address

House number/name

Date of birth (DDMMYYYY)

Street, city, county and country

Postcode

Signature of primary representative

Print name

Date signed

(DDMMYYYY)

Second Representative

Title

Mr Mrs Ms Other:

Surname

First name

Middle name/s

3 Representatives (continued)

Address

House number/name

Date of birth (DDMMYYYY)

Street, city, county and country

Postcode

Signature of second representative

Print name

Date signed

(DDMMYYYY)

4 How would you like the assets to be dealt with?

A To be sold and held as cash

Please sell all of the holdings in the deceased's account(s) and hold the proceeds as cash pending instructions following receipt of Grant of Probate.

B To be used for funeral expenses (Please attach certified a copy of the Funeral Director's invoice)

Please release the amount of £ . to the Funeral Directors within the UK named below

Funeral Directors

Funeral Directors Address

Building name or street number

Street, city, county and country

Postcode

4 How would you like the assets to be dealt with? (continued)

C To be used for Inheritance Tax

Please release the amount of £ to HMRC

Payment will be made directly to HM Revenue and Customs quoting the below reference which you can obtain directly from them.

If you have selected option B and/or C and there is insufficient cash in the deceased's account to proceed with the payment, please confirm which assets should be sold. We will sell 100% of any holdings listed below. If necessary, continue on a separate sheet. Please bear in mind a fee maybe incurred for certain assets being traded.

Asset code/Sedol code

Asset name

Asset code/Sedol code

Asset name

Asset code/Sedol code

Asset name

Asset code/Sedol code

Asset name

Asset code/Sedol code

Asset name